



SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

Laptop Take-Home Initiative Shared Responsibility Agreement

Receiving a school laptop for home use is a great opportunity for our students, and we know they are excited about it. We also know that they will exercise caution and care when using or transporting their laptop. We realize that accidents might happen, and therefore, the Technology Committee has established two options for parents to consider. Students who select Option 1 will not be able to take their laptop home. Those that select Option 2 will be allowed to do so upon receipt of their parents' signed form. A \$70.00 "take home" fee is required for students to use laptops at home in the evenings. Students are expected to handle their laptop responsibly. Should there be any damage or loss, the Tech Department should be notified.

Parent Share of Replacement and Repair Pricing

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|---|-------------------------------|
| Laptop Replacement | \$200 (actual \$1000) |
| Broken Screen | \$200 (actual \$300 to \$400) |
| Damaged Keyboard (spills, broken keys, etc.) | \$200 (actual \$300 to \$400) |
| Lost or Damaged Power Adapter, Cord or Battery | \$40 (actual \$60 to \$80) |
| Lost or Damaged Case | \$15 (actual \$30) |

It is important to note that Shared Responsibility insurance does not cover willful or intentional damage or theft of District-owned laptops. Theft or intentional damage caused to laptops shall result in full restoration/restitution at the discretion of the Principal and/or Superintendent. This applies to all students, even those who have opted to not take their laptop home.

OPTION 1: Student Uses the Laptop at School Only; Laptop is Not Taken Home

Not taking the laptop home is an option for parents and students. We feel there are definite educational advantages to bringing laptops home, and we hope all students will take advantage of this opportunity. However, we understand that some parents might prefer that their child not bring their laptop home.

Students that don't take their laptops home can transfer files using a jump drive for home use. The school will provide a list of all applications that are currently loaded on the student laptops. This will enable parents to purchase the applications on their own and load them onto their personal home computers if they choose to do so. We have also made a small number of school laptops available at the Northfield Branch of the Winnetka Public Library. This will give students who did not choose to take a laptop home the opportunity to use one while at the library in the evening or on the weekend. Our Sunset Ridge student I.D. will be required when using a school laptop at the library. The laptop may not be removed from the library.

Students who do not take laptops home are still responsible for appropriate care, handling, and use of the equipment as outlined in the District Acceptable Use Guidelines and Student MacBook Guidelines while at school and the public library.

OPTION 2: Student Has the Option to Take the Laptop Home – Family Pays a \$70.00 "Take Home" Fee

Students may take their laptop home daily if they have a signed form on file and have paid the \$70.00 "take home" fee. They should charge their computers nightly.

OVERNIGHT STORAGE: Laptops for 7th & 8th graders are stored in the Learning Center. One cart is for students who have not completed the permission form to take home a laptop and the other cart is if a student brings his/her charger and chooses to lock up a laptop for a given night.

OPTION 1
Student Uses the Laptop at School Only; Laptop is Not Taken Home

Parent & Student Agreement:

We hereby acknowledge receipt and review of the Laptop Take-Home Initiative Shared Responsibility Agreement.

I, the Parent, have opted to **not** allow my child to take his or her student laptop home. I understand that my child needs to store the laptop in the designated laptop cart in the Learning Center at the end of the school day for charging, and that he/she must pick it up before the start of school each day.

We understand that _____ is still responsible for appropriate
(Student's Name)
care, handling, and usage of the laptop and its various accessories (case, battery, power cord) as outlined in the District Acceptable Use Guidelines and Student MacBook Guidelines while operating or carrying the laptop at school and the public library.

We also understand that theft or damage intentionally caused by _____
(Student's Name)
to the laptop shall result in full restoration/restitution.

At the end of the year, the laptop and all accessories (case, battery, power cord) must be returned. The following student will be held accountable for any missing components.

Student's Name: _____ Grade: _____

Student's Signature: _____

Parent's Name: _____

Parent's Signature: _____ Date: _____

OPTION 2
Parents Purchase Laptop Insurance from the District;
Student Has the Option to Take the Laptop Home

Parent & Student Agreement:

We hereby acknowledge receipt and review of the Laptop Take-Home Initiative Shared Responsibility Agreement.

I, the Parent, understand that my child is responsible for appropriate care, handling, and usage of the laptop and its various accessories (case, battery, power cord) as outlined in the District Acceptable Use Guidelines and Student MacBook Guidelines while operating the laptop off school grounds or transporting it to or from school.

We understand that it is my child's responsibility to recharge the laptop battery each night and to bring the laptop back to school each morning.

In the event that my child does not need to bring the laptop home on any given day we understand that he or she needs to store the laptop at the end of the day in a laptop cart in the Learning Center for charging, and that he or she must pick it up before the start of the next school day.

We agree to pay a nonrefundable insurance premium of \$70 for the 2011-2012 school year.

In the case of damage or loss (not due to willful or intentional actions) we agree to pay the parent's share of replacement and/or repair costs as indicated in the Shared Responsibility Agreement.

We understand that Shared Responsibility Agreement does not cover theft or damage my child has intentionally caused. Theft or damage intentionally caused by my child to the laptop shall result in full restoration/restitution.

At the end of the year, the laptop and all accessories (case, battery, power cord) must be returned and my child will be held accountable for any missing components.

Student's Name: _____ Grade: _____

Student's Signature: _____

Parent's Name: _____

Parent's Signature: _____

Date: _____